

PREQUALIFICATION QUESTIONNAIRE

DPW Project No: 11191
Lincoln Avenue Student Housing
Boise State University

Contact Information

Firm Name:

Contact Person:

Street Address:

City:

State:

Zip Code:

Phone:

Fax:

E-Mail:

* * * * *

I, the undersigned, certify and declare that I have read all the answers this prequalification questionnaire and know their contents and that I have authority to bind and act on behalf of the firm submitting this prequalification questionnaire. The matters stated in the questionnaire answers are true of my own knowledge and belief, except as to those matters stated on information and belief, and as to those matters I believe them to be true. I declare under penalty of perjury under the laws of the State of Idaho that the foregoing is correct and understand that if it is found that I have falsified any of the information contained within this document my firm will be immediately disqualified from further participation in the bidding process and I hereby waive any and all claims, including appeal rights, either I or my firm may have against the State of Idaho arising out of the State's determination to disqualify my firm based on disqualifying my firm for falsely answering any question contained in this questionnaire. I further agree to personally indemnify, defend (at the State's sole option) and hold the state harmless from any claim from my firm that was authorized to act on the firm's behalf in executing this questionnaire.

SIGNED this _____ day of _____, 2010.

Name of Company

Signature of Certifying Official

Name of Certifying Official

Title

Part I. ESSENTIAL REQUIREMENTS FOR QUALIFICATION

Contractor will be immediately disqualified if the answer to any of questions 1 through 5 is 'no', or 'yes' to question 6 through 8.

ITEM	RESPONSE	
1: At the time of submission of the Prequalification Questionnaire, the Contractor possesses a valid and current Idaho Public Works Contractor's License sufficient for the project for which it intends to submit a bid?	Yes	No
2: Contractor has a liability insurance policy with a policy limit of at least \$2,000,000 per occurrence and \$4,000,000 aggregate?	Yes	No
3: Contractor has a current workers' compensation insurance policy?	Yes	No
4: Have you attached a notarized statement from an admitted surety insurer authorized to issue bonds in the State of Idaho, which states: (a) that your current bonding capacity is sufficient for the project for which you seek pre-qualification or (b) your current available bonding capacity?	Yes	No
5. Pursuant to Title 63, Chapter 15, Idaho Code the firm has paid all taxes, excises and license fees due to the State or its taxing units, for which the firm is liable?	Yes	No
6: Has your contractor's license been revoked at any time in the last five years?	Yes	No
7: Has a surety firm completed a contract on your behalf, or paid for completion because your firm was default terminated by the project owner within the last five (5) years?	Yes	No
8: At any time during the last five years, has your firm, or any of its owners or officers, been convicted of a crime involving the awarding of a contract of a government construction project, or the bidding or performance of a government contract?	Yes	No

Part II. DEMONSTRATED TECHNICAL COMPETENCE

ITEM	RESPONSE
1: How many years has your firm been in business in Idaho as a contractor?	_____
2: How many years has your firm been licensed as an Idaho Public Works Contractor?	_____
3: Dollar range of the company's annual business during the previous five years?	\$ _____
4: Has your organization had experience with providing CPM schedules and adhering to them?	Yes No

Part III. EXPERIENCE CONSTRUCTING SIMILAR FACILITIES

ITEM	RESPONSE
1: How many buildings has the firm completed on a University or College campus in the past five (5) years?	_____
List:	Value:
1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
2: How many building construction projects with a minimum value of \$10,000,000 has the firm constructed in the past five (5) years?	# _____
3: How many multi-unit townhouse/apartment projects has your organization completed in the past five (5) years?	# _____
List projects and # of units (max. 5)	
1). _____ # _____	
2). _____ # _____	
3). _____ # _____	
4). _____ # _____	
5). _____ # _____	
4. How many wood framed projects of 3 or more stories in height has your organization completed in the past five (5) years?	# _____
List projects (max. 5)	
1). _____	
2). _____	
3). _____	
4). _____	
5). _____	

Part IV. PRIOR EXPERIENCE WITH THE STATE

ITEM	RESPONSE
1: How many projects has your firm completed with the State of Idaho Division of Public Works in the past five (5) years?	_____
List:	Value:
1. _____	\$ _____
2. _____	\$ _____
3. _____	\$ _____
4. _____	\$ _____
5. _____	\$ _____
2: Dollar value of largest project completed with the State of Idaho, Division of Public Works?	\$ _____
3: Percentage of State of Idaho, Division of Public Works projects that your firm has completed on time?	_____
4: Have any State of Idaho, Division of Public Works projects been completed by your staff while employed by a different contractor?	Yes No
List:	Employee
1. _____	_____
2. _____	_____
3. _____	_____

Part V. PAST PERFORMANCE

Names of 5 projects and references; it is preferred that these projects be as similar as possible to the proposed Lincoln Avenue Student Housing at Boise State University: Past performance evaluations must be submitted by a minimum of 4 of the 5 references by the deadline in order to be considered for qualification. Evaluations must be sent directly from the reference to DPW. DPW will make no attempts to contact the references and solicit their evaluation. Total value will be based upon the top four evaluations submitted.

Note: projects which were administered by the Division of Public Works cannot be used for a reference in this section.

1. Project Name:
Value:
Duration:
Reference:
Firm:
Relation to the contract:
2. Project Name:
Value:
Duration:
Reference:
Firm:
Relation to the contract:
3. Project Name:
Value:
Duration:
Reference:
Firm:
Relation to the contract:
4. Project Name:
Value:
Duration:
Reference:
Firm:
Relation to the contract:
5. Project Name:
Value:
Duration:
Reference:
Firm:
Relation to the contract:

This page is to be completed and returned as part of the prequalification questionnaire. The contractor is to provide the Past Performance Customer Survey to the above five (5) references, for the reference to complete and return directly to the Division of Public Works.

PAST PERFORMANCE CUSTOMER SURVEY

DPW Project: 11191
Lincoln Avenue Student Housing
Boise State University

Evaluation Information

Reference is provided for:

Project Title:

Date of Award/Completion Date:

Location:

Project Value:

Number of Floors:

Square Footage:

Construction Type:

Brief Description of the work completed:

Reference Information

Reference provided by:

Company/Agency:

Business Address:

Phone Number:

E-Mail address:

Relationship to Contract:

Signature of Reference

Date

PAST PERFORMANCE CUSTOMER SURVEY

Overview: The firm shown above has selected you as a customer reference to provide information on the firm's past performance. Your input is important to this firm and responses are required no later than the time and date proposals are due for inclusion in our evaluation.

Meaning of Numbers: 1=Unacceptable, 2=Poor, 3=Acceptable, 4=Good, 5=Excellent

ITEM	SCORE
How was the contractor's performance in complying with contract requirements, quality achieved and overall technical expertise demonstrated?	1 2 3 4 5
To what extent were the contractor's reports and documentation accurate, complete and submitted in a timely manner?	1 2 3 4 5
How well did the contractor manage and coordinate subcontractors, suppliers, and the labor force?	1 2 3 4 5
To what extent did the contractor meet the required schedules?	1 2 3 4 5
How well did the contractor and subcontractors adhere to schedule?	1 2 3 4 5
Were the numbers of warranty/deficiency reports reasonable?	1 2 3 4 5
Was deficient work corrected in a timely manner?	1 2 3 4 5
Displayed flexibility and timeliness in responding to the owners needs.	1 2 3 4 5
Was the Contractor able to implement changes smoothly without creating new problems?	1 2 3 4 5
Were the number of and final price of change orders reasonable for the size and type of the project?	1 2 3 4 5
How would you describe the quality of the contractor's work?	1 2 3 4 5
Did the contractor provide adequate, competent and qualified, management, key personnel and technical personnel capable of meeting contract requirements throughout the performance period of the contract?	1 2 3 4 5

Thank you for your evaluation. Please ensure that you return this questionnaire to the State of Idaho Division of Public Works Project Manager. Do NOT return to the evaluated contractor.

Return the completed form directly to:
Greg Johnson, DPW Project Manager
Email: greg.johnson@adm.idaho.gov
Fax number: (208) 334-4301

Part VI. RELIABILITY

ITEM	RESPONSE	
1: At any time in the last five years has your organization been assessed and/or paid liquidated damages after completion of a project under a construction contract with either a public or private owner?	Yes	No
2: Has your organization ever failed to complete any work awarded to it?	Yes	No
3: Within the last five years, has any officer or principal of your organization ever been an officer or principal of another organization when it failed to complete a construction contract?	Yes	No

Part VII. SAFETY RECORD

ITEM	RESPONSE	
1: Does your company have a written occupation health and safety policy?	Yes	No
2: How often do you require documented safety meetings to be held for construction employees and field supervisors during the course of a project?	_____	
3: What is your company's Experience Modification Rate (EMR) as supplied by your Workman's Compensation Insurance Carrier?	_____	
4: Has the EPA or any Air Quality Management District or any Regional Water Quality Control Board cited and assessed penalties against either your organization or the owner of a project which your organization was the contractor, in the past five years?	Yes	No

Part VIII. NONFINANCIAL RESOURCES, EQUIPMENT & PERSONNEL

ITEM	RESPONSE
1: Average number of years that the firm's project managers have worked in the construction industry?	_____
2: Average number of years that the firm's construction superintendents have worked in the construction industry?	_____
3: How many permanently employed employees currently in your organization?	_____

Part IX. Overall Performance History

ITEM	RESPONSE	
1: Was your firm in bankruptcy at any time during the last five years?	Yes	No
2: In the last five years has your firm, or any firm with which any of your company's owners, officers or partners was associated, been debarred, disqualified, removed or otherwise prevented from bidding on, or completing, any government agency or public works project for any reason?	Yes	No
3: In the last five years has your firm been denied an award of a public works contract based on a finding by a public agency that your company was not a responsible bidder?	Yes	No
<i>NOTE: The following two questions refer only to disputes between your firm and the owner of a project.</i>		
4: In the past five years has any owner filed a claim against your firm concerning your firm's work on a construction project in court or for arbitration/mediation?	Yes	No
5. At any time during the past five years, has any surety company made any payments on your firm's behalf as a result of a default, to satisfy any claims made against a performance or payment bond issued on your firm's behalf, in connection with a construction project, either public or private?	Yes	No
6. In the last five years has any insurance carrier, for any form of insurance, refused to renew the insurance policy for your firm?	Yes	No